



## Privacy policy of [www.ragus.pl](http://www.ragus.pl)

### 1. General information

Below Privacy policy sets out the rules for the processing and protection of personal data provided by Users in connection with their use of the website.

2. The co-administrators of personal data contained in the website are Przedsiębiorstwo Poligraficzne RAGUS J. Ragus M. Ragus Sp. J. based in Pilawa, at ul. Letniskowa 4, 08-440 NIP: 826-10-22-677 REGON: 710383135 and Ragus Solutions Izabela Ragus Jacek Ragus s.c. based in Pilawa, at ul. Letniskowa 4, NIP: 826-219-08-85.
3. Recipients of data are exclusively Co-Administrators.
4. In the interest of security of the data entrusted to us, we have developed internal procedures and recommendations (contained in the Information Security Policy) to prevent unauthorized data access. We control their performance and constantly check their compliance with the relevant legal acts - the Personal Data Protection Act, the Electronic Services Provision Act, as well as all types of executive acts and Community legislation, including the GDPR.
5. Personal Data are processed on the basis of a voluntary consent expressed by the User and in cases where the law authorizes the Co-administrators to process personal data on the basis of law or to implement the contract concluded between the parties.
6. The Website performs the functions of obtaining information about users and their behaviors in the following way:
  - 1) by voluntarily, but necessary, information entered in the forms
  - 2) by collecting "cookies".
7. The website collects information voluntarily provided by the user.
8. The data provided in the form are processed for the purpose resulting from the function of a specific form, e.g. in order to process the contact information or newsletter.
9. The data subject has the right to access their personal data, the right to rectify it, delete it, limit processing, as well as the right to file an objection or complaint to the President of the Office for the Protection of Personal Data.
10. Personal data will be deleted at the request of the data subject, or depending on the purpose of leaving them - maximum one year after their last use.
11. Cookies policy:
  - 1) Cookies are small text information stored on the user's computer. They are sent via a web server, e.g. after visiting a website.
  - 2) The content of cookies does not allow to identify the user. Cookie files usually contain the name of the website they come from, storage time on the hard disk and a unique number.
  - 3) Cookies are used by the Website in order to:
    - Adjust the content of the Website pages to the User's preferences to optimize the use of websites
    - Creating statistics (Analytics)
    - Advertising (AdWords)
  - 4) The website does not collect other information automatically, excluding those contained in cookies
12. We reserve the right to change the privacy policy of the website, which may be affected by the development of Internet technology, possible changes of the law in the field of personal data protection and the development of our website. We will inform you about any changes in a visible and understandable way.
13. The Website may contain links to other websites. Such websites operate independently from the Website and are not supervised in any way by the [www.ragus.pl](http://www.ragus.pl) website. These websites may have their own privacy policies and regulations, with which we recommend that you read.

If in doubt about any of the provisions of this privacy policy, we are available at the address [marketing@ragus.pl](mailto:marketing@ragus.pl) - our data can be found in the tab – CONTACT.